

Please fax or mail completed application to:
CREDIT DEPARTMENT
The Hite Company
P.O. Box 1807
3101 Beale Avenue
Altoona, PA 16603-1807
814-944-6121 or 1-800-252-3598
FAX: 814-941-0933



CORPORATE OFFICE:
The Hite Company
P.O. Box 1754
3101 Beale Avenue
Altoona, PA 16603-1754
814-944-6121 or 1-800-252-3598
FAX: 814-944-3052
www.hiteco.com

CREDIT APPLICATION AND AGREEMENT

Please complete the entire form and sign at the **red (X)** on pages 2 and 4

Business Name: _____ **Date:** _____

BILL TO:

Name: _____

Address: _____

City/State: _____

County: _____ Zip: _____

SHIP TO:

Name: _____

Address: _____

City/State: _____

County: _____ Zip: _____

Business Premise: _____ Rented _____ Owned

Name of Owner: _____

Business Phone Number: _____

Fax Number: _____

Form of Business Organization:

_____ Proprietorship _____ Partnership _____ Corporation _____ Non Profit _____ Individual

Federal Tax ID Number or Social Security Number: _____

Name, Address and Phone Numbers of Owners/Partners: *(please include all information)*

Name Address Telephone Number

Name Address Telephone Number

General Information:

Number of Years in Business: _____

Have You Ever Filed Bankruptcy Protection from Creditors? _____ Yes _____ No

Amount of Credit Requested: \$ _____

Estimated Monthly Purchases: \$ _____

Special Shipping Instructions:

Do You Require a Printed Monthly Statement? _____ Yes _____ No

Do You Require Your PO # on Every Invoice/Packing Slip? _____ Yes _____ No

Do You Require Job Markings on Every Invoice/Packing Slip? _____ Yes _____ No

How Many Copies of Each Packing Slip do You Require? _____

Invoicing Instructions:

Do You Wish to have invoices sent via E-mail? _____ Yes _____ No E-mail address _____

Do You Wish to have invoices sent via Fax? _____ Yes _____ No Fax number _____

Trade References: *(please list firms with whom you have done business a minimum of one year, list at least one Electrical Distributor)*

Name/Address: _____

Phone Number: _____ Fax Number: _____

Name/Address: _____

Phone Number: _____ Fax Number: _____

Name/Address: _____

Phone Number: _____ Fax Number: _____

Key Contacts Within Your Organization:

Accounts Payable: _____
Name/Title _____ Telephone Number _____

Purchasing: _____
Name/Title _____ Telephone Number _____

Engineering: _____
Name/Title _____ Telephone Number _____

Maintenance: _____
Name/Title _____ Telephone Number _____

Customer Authorization for Bank Information:

Bank Name: _____ Date: _____

Address: _____ Phone Number: _____

Contact Name: _____ Account Number: _____

Sir/Madam:

I (we), the undersigned, hereby give you, our lending institution, written authority and permission to disclose the information listed below to The Hite Company so that I (we) may establish an account to purchase electrical materials. I (we) understand that all information disclosed will be held in strict confidence.

(X) By: _____ **Date:** _____

Company Name: _____

****Bank Use Only****

Date Account Opened: _____

Number of Returned Checks: _____

Loan Amount: _____ Manner of Payment: _____

Checking Account Average Balance: _____

Blanket Resale Certificate: *(complete this section if applicable)*

Do You Pay PA Sales Tax? ___ Yes ___ No

If No, Reason for Exemption: _____

Exemption Number: _____

Do You Pay NY Sales Tax? ___ Yes ___ No

If No, Reason for Exemption: _____

Exemption Number: _____

(exemption certificate must accompany credit application) (Resale, OEM, etc.)

Please Indicate by Circling Primary Branch for Purchases:

3101 Beale Avenue
PO Box 1754
Altoona, PA 16603
814/944-6121

1145 Fullerton St.
PO Box 392A
Clearfield, PA 16830
814/765-7531

2402 W. 15th St.
Erie, PA 16505
814/455-3923

1800 Warren Rd.
Indiana, PA 15701
724/349-5260

534 Evans City Road
Butler, PA 16001
724/482-4483

420 Napoleon Place
Johnstown, PA 15907-0246
814/536-3989

509 Electric Ave.
Lewistown, PA 17044
717/248-7831

138 Baldwin St.
Park. Rd
Meadville, PA 16335
814/336-2071

3153 West State Rd.
Olean, NY 14760
716/373-0963

137 Alisa Street
PO Box 6
Somerset, PA 15501
814/443-6431

1245 Benner Pike
State College, PA 16801
814/237-7649

1306 Commerce Park Dr.
Williamsport, PA 17701
570/322-4710

1550 Ritner Hwy.
Carlisle, PA 17013
717/258-8200

450 Butler Street, Suite D
Pittsburgh, PA 15223
412/772-8300

1621 Forbes Avenue
Pittsburgh, PA 15219
412/391-0205

3100 Lento Blvd
Bethel Industrial Park
Bethel Park, PA 15102
412/571-0780

3012 Unionville Road
Cranberry Township, PA 16066
724/776-9180

297 Don Knotts Blvd
Morgantown, WV 26501
304/292-3316

50 Yeagle Street
Warren, PA 16365
814/723-4483

85 W Maiden Street
Washington, PA 15301
724/222-0393

7195 Grayson Road, Suite A
Harrisburg, PA 17111
717/724-6550

The Hite Company Use Only

Number Assigned: _____

Credit Limit \$: _____ (1 2 3 4 5 6 7 8 9 10)

Store Manager: _____

Store Number: _____

Credit Manager: _____

Reference Letters Sent: _____

Approval Letters Sent: _____

Credit Application Given By: _____

Secondary salesperson: _____

Market Served: _____

**The Hite Company
Terms and Conditions**

TERMS: 10th PROX., NET 30th, CASH DISCOUNT AS INDICATED ON THE STATEMENT. A 1½% PER MONTH SERVICE CHARGE WILL BE ADDED TO ALL PAST DUE INVOICES. CASH DISCOUNTS DO NOT APPLY TO CREDIT CARD PAYMENTS.

Price quotations will not contain State Sales Tax, unless expressly indicated in writing, and the tax shall be added where applicable. Freight charges will not be included in price quotations, unless expressly indicated otherwise in writing, and shall be added when applicable. Seller does not guarantee delivery dates and all delivery dates given are estimated, claims for shortages and/or breakages should be noted on the carrier's delivery document, or on The Hite Company delivery slip. In any case, we must be notified within 7 days.

Returning Materials: All sales are final and no merchandise may be returned unless consented to by the Seller and subject to their policy. Items we normally stock may be returned for full credit within 60 days from date of purchase, provided that the product is saleable and you furnish the invoice number on which you purchased it. Otherwise, a restock charge will apply as follows:

Up to 60 days No restock charge
60 + 20%

Special order items to be returned must be subject to the manufacturer's approval – and his re-stocking policy will apply plus 10% for return freight and handling. Actual credit will be forthcoming upon receiving credit from the manufacturer.

Any cancellation of special order items by the Buyer will obligate the Buyer to the payment to the Seller of all costs incurred by Seller in the production and delivery of this special order item.

The Hite Company hereinafter referred to as the Seller offers no guarantees or warranties on any kind whatsoever, including any warranties of merchantability or of fitness for a particular purpose, either expressed or implied, on merchandise sold by it, and Buyer herein assumes all risks and liability for the results obtained in the use of merchandise sold by Seller and Buyer agrees that Seller shall not be liable for any consequential damages that may result from defective or unfit merchandise. The only warranties on the merchandise sold by Seller are the warranties made by the manufacturer.

All stock items for return must be in original cartons and in good condition. Otherwise, a minimum 20% restock will apply. Material in poor condition could be refused upon inspection. Quantity levels that exceed our normal stocking levels may be denied or require a higher restock.

Any cash discount allowed and the terms of sale will be printed on Seller's invoice and Buyer agrees not to take any such discount unless Buyer has complied with said terms and not to deduct any greater amount than allowed.

Buyer agrees not to back-charge Seller or take a credit against any amount owed Seller for any reason without first obtaining the written authorization of the Seller. This paragraph places no obligation on the Seller and does not in any way modify or invalidate, either in part or in whole, any of the provisions in Paragraph 1.

All shipments of merchandise are F.O.B. point of origin and any damages in transit to merchandise is the responsibility of the carrier and it is the Buyer's responsibility to file a damage claim with the carrier. Buyer agrees that under no circumstances shall it withhold payments from Seller because of damages in transit.

There are no understandings or agreements between Buyer and Seller other than those fully expressed and contained herein and no Agent or Salesman of Seller has any authority to obligate Seller by any terms, guarantees, warranties, stipulations or conditions not herein expressed. This agreement may be altered only by written consent of the parties hereto.

COLLECTION FEES: IN ANY ACTION TO RECOVER ANY AMOUNT UNDER THIS NOTE, WHETHER BY CONFESSION OF JUDGEMENT OR OTHERWISE, SELLER SHALL BE ENTITLED TO RECOVER ALL COSTS OF SUIT AND OTHER EXPENSES INCURRED BY SELLER IN CONNECTION WITH SUCH COLLECTION EFFORTS.

THE UNDERSIGNED HEREBY REPRESENTS THAT ALL OF THE INFORMATION ON THE OTHER PAGES HEREOF IS TRUE AND THAT SAID REPRESENTATIONS ARE MADE FOR THE PURPOSE OF OBTAINING CREDIT FROM THE HITE COMPANY.

BY COMPLETION, EXECUTION AND SUBMISSION OF THIS CREDIT APPLICATION, THE APPLICANT EXPRESSLY AGREES THAT EACH AND EVERY TERM SET FORTH ON PAGE 4 HEREOF SHALL CONSTITUTE A LEGAL AND BINDING AGREEMENT BETWEEN THE HITE COMPANY AND APPLICANT. THESE TERMS AND CONDITIONS ARE SEVERABLE AND THE AMENDMENT OR CANCELLATION OF ANY ONE TERM BY WRITTEN MUTUAL AGREEMENT OF THE HITE COMPANY AND APPLICANT SHALL IN NO WAY IMPAIR THE VALIDITY OR ENFORCEABILITY OF ANY OTHER TERM OR CONDITION.

BUSINESS NAME: _____

(X) By: _____
Authorized Representative of Applicant

Date

(SEAL) _____ (SEAL)
Witness

Date